

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah



MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

MARCH 17, 2011

THURSDAY, MARCH 17, 2011
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

1. President Hergesheimer called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION(ITEM 2)
The Board convened to Closed Session at 6:01 PM to:
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. Consideration and/or deliberation of student discipline matters (2 cases)

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro	Marissa Benke, San Dieguito Academy (Representing Or'el Anbar)
Barbara Groth	Jordan Bernard, La Costa Canyon High School
Beth Hergesheimer	Katie Chambers, Sunset High School
Amy Herman	Becca Golden, Canyon Crest Academy
John Salazar	Allison Yamamoto, Torrey Pines High School

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent
 Eric Dill, Associate Superintendent, Business Services
 Terry King, Associate Superintendent, Human Resources
 Bruce Cochrane, Executive Director, Pupil Services
 Laurie Francis, Principal, Carmel Valley Middle School
 Becky Banning, Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER(ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM.
4. PLEDGE OF ALLEGIANCE(ITEM 4)
Ms. Joyce Dalessandro led the Pledge of Allegiance.

- 5. REPORT OUT OF CLOSED SESSION(ITEM 5)
The Board took action to approve the recommended semester suspension of Student #589661. Motion unanimously carried. (Second case postponed). No other action was taken.
- 6. APPROVAL OF MINUTES OF THE MARCH 3RD BOARD WORKSHOP AND REGULAR MEETING.
It was moved by Ms. Joyce Dalessandro, seconded by Ms. Amy Herman, to approve the Minutes of March 3rd, as presented. Motion unanimously carried.

NON-ACTION ITEMS(ITEMS 7 - 10)

- 7. STUDENT UPDATE(ITEM 7)
Student Board Representatives gave updates on events and activities at their schools.
- 8. BOARD OF TRUSTEES UPDATES AND REPORTS.....(ITEM 8)
Ms. Dalessandro – attended Cabaret Night, a Foundation Fundraiser event for Canyon Crest Academy.
Ms. Hergesheimer – Went to Diegueño Middle School during their Distinguished School visitation.
Ms. Herman – attended the first session of Masters in Governance, a 9-series program offered by California School Boards Association (CSBA) for all board members and superintendents. Mr. Noah also attended.
Mr. Salazar – Attended the CSBA Masters in Governance session with Ms. Herman and Mr. Noah; he also attended a Parent Representative Council Meeting at the district office on March 7th.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES
Superintendent Noah announced that the 12th Annual Latino / Migrant Education Conference are scheduled for May 21st.
Mr. Noah said he plans to send a Budget Update Message to all employees and asked the Board for input prior to finalizing it. An announcement regarding administrative changes for 2011-12 is also scheduled for release on Friday, March 18th.
Last Friday, the Superintendent attended a Northern/Southern Superintendents’ meeting in Tustin, where there was much conversation about budget concerns and the impact it may have on school districts.
Cabinet will be reviewing a timeline for the district’s Strategic Plan Annual Report, 2010-11, in preparation for Board presentation.
A two-hour kick-off workshop for all school site Facilities Task Force Sub-Committees will take place on Thursday, March 29th, at San Dieguito Academy.
Superintendent Noah announced that Daric Horwedel, a computer technician at the district office, was selected as the district’s 2010-11 Classified Employee of the Year.
- 10. UPDATE, CARMEL VALLEY MIDDLE SCHOOL LAURIE FRANCIS, PRINCIPAL
Ms. Francis celebrated recent accomplishments at Carmel Valley Middle School beginning with an API score of 967, making Carmel Valley Middle School the highest performing school in the county.
Ms. Francis also discussed the PAW Program, (*Productive Academic Work*), a daily 25-minute homeroom with 5th and 6th period teachers, where students may work on productive/academic work. Other successful programs include Saturday Academic Support Seminars, READ 180, Wednesday Academic Power Hour, AVID, and various peer tutoring programs.
Staff development Profession Learning Community (PLC) meetings take place during late start days. Each department has the opportunity to collaborate and share best teaching practices. These sessions are driven by results from assessment data.
School climate has been positive, despite an enrollment increase and limited space. The school has teacher-sharing classrooms, which keeps staff cohesive; and Assistant Principal Adam Camacho has developed two corrective action units: Making Decisions and Cyber-Bullying.
Ms. Francis also commended Assistant Principals Adam Camacho and Jeff Copeland, for their leadership.

CONSENT ITEMS..... (ITEMS 11 - 15)

It was moved by Ms. Barbara Groth, seconded by Ms. Joyce Dalessandro, that consent items 11 through 15, be approved as presented below. Motion unanimously carried.

11. SUPERINTENDENT**A. GIFTS AND DONATIONS**

Accept the Gifts and Donations, as shown in the attached supplement.

B. FIELD TRIP REQUESTS

Approve all Field Trip Requests submitted, as presented.

12. HUMAN RESOURCES**A. PERSONNEL REPORTS**

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

**B. APPROVAL/RATIFICATION OF AGREEMENT
(None Submitted)****13. EDUCATIONAL SERVICES****A. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)****14. PUPIL SERVICES****A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS**

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. Fusion Learning Center, during the period August 31, 2010 through June 30, 2011.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Balance & Hearing Specialty Group, Inc. to provide auditory processing services, during the period February 22, 2011 through June 30, 2011, for an estimated amount of \$1,200.00, to be expended from the General Fund/Restricted 06-00.
2. Advanced Neurobehavioral Health of Southern California to provide neuropsychology testing services, during the period February 22, 2011 through June 30, 2011, for an estimated amount of \$2,700.00, to be expended from the General Fund/Restricted 06-00.

**C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS
(None Submitted)****15. BUSINESS****A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Laura Siem to conduct dance workshops and create choreography for student dancers at La Costa Canyon High School, during the period of March 18, 2011 through May 15, 2011,

in the amount of \$350.00, to be paid for by the La Costa Canyon High School Associated Student Body.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. La Costa Valley Homeowners Association, extending the license to use facilities for school bus off-loading and loading of students for access to the pedestrian bridge, for an additional one-year period, April 1, 2011 through March 31, 2012, at the adjusted consideration of \$100.00 per year, to be expended from the General Fund 03-00.

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Wilkinson Hadley & Co. LLP to provide annual audits covering the 2010-11 through 2012-13 fiscal years, in an amount not to exceed \$45,900.00, to be expended from the General Fund 03-00, and additional audits as required to be billed at the hourly rates stated and charged to the appropriate account.

D. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Energy Conservation Services Contract B2006-11 – Torrey Pines High School A/C Retrofit – Phase IV, contract entered into with Siemens Building Technologies, Inc., extending the contract time by 198 calendar days.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Records' Office:

1. Solar Improvements at La Costa Canyon High School and Canyon Crest Academy project, contract entered into with Chevron Energy Solutions Company, a Division of Chevron U.S.A. Inc.
2. Energy Conservation Services Contract B2006-11 – Torrey Pines High School A/C Retrofit – Phase IV, contract entered into with Siemens Building Technologies, Inc.

F. LONG RANGE FACILITIES PLANNING / AWARD OF MASTER PLANNING CONTRACTS

Award the following contracts, during the period March 18, 2011 through December 31, 2011, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Roesling Nakamura Terada Architects, Inc. to provide master planning services for Torrey Pines High School and La Costa Canyon High School, in an amount not to exceed \$81,780.00.
2. Lionakis to provide master planning services for Canyon Crest Academy, Carmel Valley Middle School, and Earl Warren Middle School, in an amount not to exceed \$155,500.00.
3. MVE Institutional, Inc. to provide master planning services for Sunset High School and San Dieguito High School Academy, in an amount not to exceed \$95,000.00.
4. Westberg + White, Inc. to provide master planning services for Diegueno Middle School and Oak Crest Middle School, for an amount not to exceed \$80,000.00.

G. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders

2. Instant Money (None Submitted)
3. Membership Listing (None Submitted)

DISCUSSION / ACTION ITEMS (ITEMS 16 - 17)

16. COMMUNITY FACILITIES DISTRICT NO. 95-2 / ANNEXATION NO. 16 / ADOPTION OF RESOLUTION CERTIFYING ELECTION RESULTS / (SEASIDE HIGHLANDS / AN 18 SINGLE FAMILY SUBDIVISION / WARMINGTON RESIDENTIAL CALIFORNIA)

It was moved Ms. Joyce Dalessandro, seconded by Ms. Amy Herman, to adopt the Resolution Certifying the Results of the Election with Respect to Community Facilities District 95-2, Annexation No. 16 of the San Dieguito Union High School District, as presented. Motion unanimously carried.

17. ADOPTION OF RESOLUTION, LAYOFF / REDUCTIONS OF HOURS OF CLASSIFIED EMPLOYEES / POSITIONS FOR FISCAL YEAR 2011-2012

It was moved by Ms. Barbara Groth, seconded by Ms. Joyce Dalessandro, to adopt Resolution Initiating Layoff and/or Reductions of Hours and/or Months of Classified Employees/Positions for Fiscal Year 2011-2012, as presented. Motion unanimously carried.

INFORMATION ITEMS..... (ITEMS 18 - 26)

18. BOARD POLICY REVISION PROPOSAL, #3516, "EMPLOYEE INJURY AND ILLNESS PREVENTION PROGRAM"
This item was submitted for first read and will be resubmitted for board action on April 7, 2011.

19. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT
Mr. Dill outlined recent changes in the state's "fair share" formula for basic aid school districts and discussed their impact on the school district.

The district is currently working on department and school site budgets and throughout the following week, Mr. Dill and Finance Director Delores Perley will be meeting individually with district level directors to review their budgets.

20. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT
Ms. King said even though the district didn't have to make as drastic cuts in staffing as other districts due to budget cuts, staff begins to feel nervous. However, whether there are further cuts or not, the message from the district to staff and parents is that students will get everything that they need, and most of what they want. The same message applies for employees as the district looks at staffing needs.

21. EDUCATIONAL SERVICES UPDATE RICK SCHMITT, ASSOCIATE SUPERINTENDENT
Mr. Schmitt was not in attendance; no update was presented.

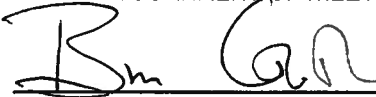
22. PUBLIC COMMENTS – The following public comments were presented:
• R. Schade – addressed the lottery system at Canyon Crest Academy and the district's sibling policy.

23. FUTURE AGENDA Items - None discussed

24. ADJOURNMENT TO CLOSED SESSION – No Closed Session required

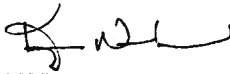
25. REPORT OUT OF CLOSED SESSION – No further action taken by the Board

26. ADJOURNMENT OF MEETING - Meeting adjourned at 7:18 PM.



Barbara Groth, Board Clerk

4 / 7 / 2011
Date



Ken Noah, Superintendent

4 / 7 / 2011
Date